

International Policy Director

Please respond by Wednesday, 28 June 2017

Our organisation is the leading international voice of the business community on carbon markets, with 135 corporate members from the energy, financial, industrial and service sectors. IETA deals with UN institutions, national governments and the private sector around the world to encourage environmentally effective, cost-efficient climate change policies. Headquartered in Geneva, IETA has representative offices in Brussels, London, Toronto, Washington, Sacramento and Beijing.

Role

- Report to IETA's CEO with primary focus on international policy and market development.
- Responsible for IETA's work on international carbon markets at the United Nations Framework Convention on Climate Change, including work on CDM/JI and the evolution to a new Article 6 market mechanism under the Paris Agreement.
- Assist colleagues in regional offices – particularly supporting new initiatives in Asia and Latin America, such as the Business Partnership for Market Readiness and other cooperative initiatives to build capacity in the business community for compliance with new emissions trading systems.
- Coordinate work on legal documentation for international trading.
- Assist in the planning and execution of international conferences and trade fairs.
- Direct involvement in IETA's communication strategy and member relations, including presentations to a variety of audiences.
- Interaction with a large group of corporations, governments, international institutions and multilateral development banks.
- Available for frequent travel.

Profile

- Academic background in economics, law, international relations, political or environmental sciences. Master degree in climate/carbon-related area a plus.
- At least 5 – 10 years work experience in carbon markets or in climate change/energy related policy making in corporations, governments and/or renown institutes.
- A strong understanding of the legal, economic and political challenges facing carbon markets today with detailed knowledge of policy rules in major carbon market jurisdictions (EU, California, Chinese pilots, Australia, etc.).
- A knowledge of UN FCCC policy-making procedures and history is an additional asset.
- Excellent communication and networking skills, ready to reach out to decision makers and corporate leaders on climate change.
- Experience in organization of workshops, including speaking and moderating roles



- Proficiency in the use of MS Office required, knowledge in modern communication tools (powerpoint, social media, blog writing) a plus.
- Good at multi-tasking in a small office environment, while working with diligence and under high time pressure.
- Fluent in written and spoken English, with preference for an additional language (ideally French, Mandarin or Spanish).
- Ready to work in a small yet international organization, to show initiative and to gradually take over responsibilities.

Location:

The post could be located in either Geneva, Brussels, London or Washington, depending on the candidate and the developing organizational priorities of IETA .

Terms:

Competitive rates appropriate to the experience and seniority of the candidate.

Application:

To apply, please send a CV, cover letter and short writing sample on a related topic to humanresources@ieta.org mentioning “International Policy Director” in the subject by Wednesday 28 June 2017. Please note that IETA will only respond to shortlisted candidates.